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| **Candidate’s Information** |
| TAPP Candidate’s Legal Name (First, Middle, Last): | Teaching Position Content: | Teaching Position Grade Levels:  | Candidate’s School Email Address: |
| **District Information** |
| Name of District and Mailing Address: | District Contact Person: | District Contact Phone No.: | District Contact’s Email: |
| **Employment and School Information** |
| Date Candidate’s employment was approved by Board of Education:  | Name of School and Mailing Address:  | Principal:  | Principal’s Email:  |
| **Candidate’s School-based Mentor Information(School-based mentor must have the same certification that candidate is seeking.)** |
| Candidate’s In-Field Mentor(First, Middle, Last):  | Candidate Mentor’s Certification ID No.:  | Mentor’s Email: |
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| **Superintendent’s or Designee’s Assurances** | **Superintendent’s or Designee’s Signature** |
| The candidate is eligible for an Induction Certificate and is employed as a full-time classroom teacher by the school district. |  |
| The candidate’s principal (or designee) will serve on a Candidate Support Team with the candidate’s mentor and the RESA supervisor. Both the administrator and the mentor will participate in CST meetings. |  |
| The superintendent assures that the mentor is an exemplary teacher with demonstrated proficiency in the TAPS standards. Please note that in-field mentors will be paid $300 from TLSD Grant funding by Oconee RESA. To receive the payment, mentors must sign an MOU agreeing to attend mentor training at Oconee RESA. |  |
| School-based mentor must have a minimum of three (3) years of successful teaching experience. |  |
| School-based mentor must have the time to devote to observing and supporting the GaTAPP candidate. |  |
| The candidate will be granted five days of Professional Leave to observe in-field teachers in his/her school (one full day) and in-field teachers in other schools (four full days). Candidates will be granted an additional three days of professional leave to attend GaTAPP edTPA Portfolio work sessions. |  |
| The school district and its personnel are committed to making the Oconee RESA TAPP candidate a successful teacher and member of the professional community. |  |
| Upon candidate enrollment in GaTAPP, the Superintendent or Designee will provide the candidate with a student handbook from the school in which the candidate is employed. |  |
| The superintendent assures that relevant district level personnel including, but not limited to, the superintendent/designee and human resources director have read the Oconee RESA Georgia TAPP Handbook. |  |
| Candidates who enroll in the program and subsequently withdraw from the program will pay the full fee. Candidates who withdraw, regardless, of the length of their enrollment, will pay the full fee. To ensure payment, the superintendent assures that, if the candidate does not pay the fee directly, payroll deduction will be implemented to pay the candidate’s fee balance. |  |
| Candidate fees, whether paid by the candidate, or by the school district, will not be reimbursed when candidates withdraw or are dismissed from the program. In addition, candidate fees will not be transferred to pay the fee for another candidate. |  |

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| **Member Districts Fee Agreement****Payment Structure** |
| **Place a check in the appropriate box.** 🞏 **The non-refundable** fees for the **Oconee RESA** **GaTAPP Program** will be a one-time  payment of $3,500 for member districts. The one-time fee covers enrollment for one year. Oconee RESA has received GaDOE TLSD Grant funding and the grant will pay $1750 for candidates who teach in member districts (Wilkinson, Baldwin, Hancock, Putnam, Washington, and Johnson Counties.)The member district will submit a payment of $1750. If a candidate does not complete the program in one year, the member district will pay an additional $500 for the 2nd year of enrollment. The member district authorizes Oconee RESA to invoice the member district for the fees.**OR**🞏 **The non-refundable** fees for the **Elementary Education Alternative Practicum** (formerly  Early Childhood Education)will be a one-time payment of $1,000 for member districts. The  member district authorizes Oconee RESA to invoice the member district for the fees. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Superintendent’s or Designee’s Signature Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Georgia TAPP Candidate’s Signature Date  |